

## **Mr. Frank Hutchins**

### **Biographical Sketch**

Frank Hutchins maintains his ties to family and community. Mr. Hutchins is the President of the Elizabeth Avenue Corridor Improvement Association. The Director of the Greater Newark HUD Tenants Coalition and a member of the Newark Community Development/Network. Board Member of Newark Emergency Services for Families, Treasurer New Jersey Tenants Preservation Program.

Born and raised in Philadelphia, Pennsylvania, Mr. Hutchins attended Germantown High School and Temple University. He moved to New Jersey after college and worked in the Code Enforcement Program as a Evaluation Specialist, then in the Mayor's Policy and Development Office as a Senior Evaluation Specialist, and then in the Mayor's Policy and Development Office as a Senior Evaluation Analyst until 1977.

Mr. Hutchins served as the Chairman of Essex County Client Council of Legal Services. After his tenure there, he became the President of the Board of Essex-Newark Legal Services from 1979-1980 where he remains a member of the Board to this day. Mr. Hutchins also was a member of the Policy Council of East Orange Child Development and a later member of the board of Directors.

Mr. Frank Hutchins had been a Democratic District Leader for 32 years and had focused his efforts on youth leadership, family services and community development. Mr. Hutchins has been involved with many organizations that service youth and families, including the New Jersey HeadStart Friends Association where he is one of the founding members and also the President, The Newark Tenants Organization, Helping Hand Day Center, The Newark Apartment Improvement Program and the Weequahic High School PTSA.

To Mr. Hutchins credit and accomplishments, he has held the title of President at each of these organizations.

## **Frank Hutchins**

469 Elizabeth Avenue  
Newark, NJ 07112  
(973) 923-2161

**EDUCATIONAL BACKGROUND** – Temple University, A.A., Rutgers University, Union College, University of Pennsylvania (Advanced Education in Community Organizing and Housing).

### **ADDITIONAL EDUCATIONAL EXPERIENCE**

Delegate, "Conference for Legislative Candidates", Bureau of Government Research and Services Training Program, Rutgers University, New Brunswick, New Jersey.

### **CERTIFICATES**

"Principles of Housing Inspection", Rutgers University, Newark, New Jersey  
"Principles of Supervision", Rutgers University, New Brunswick, New Jersey  
"Community Organization", Union College, Cranford, New Jersey  
"Improving Communications with the Public", U.S. Civil Service Commission, New York, New York  
"Social Conflict and Change", University of Pennsylvania  
"Introduction to Christian Education", Philadelphia Bible College, Philadelphia, Pennsylvania  
"Psychiatric Technician", New Jersey State Hospital, Greystone Park, New Jersey  
"Report Writing Workshop", U.S. Civil Services Commission  
"Landlord-Tenant", People's Law School, Community Housing and Education Corp., Newark, New Jersey

**VOLUNTARY SERVICES** – Director of Christian Education of Calvary Baptist Church, Morristown, New Jersey 1958

Secretary to Board of Trustees of the Calvary Baptist Church, Morristown, New Jersey, 1958

Chairman of the "Hoopla Committee" South Ward of Newark in the Gibson for Mayor Campaign, 1970

Candidate for the 29<sup>th</sup> Assembly District "Unity Movement", Newark, New Jersey, 1973

Panelist, "Tenants and Responsibilities", Housing Conferences sponsored by the Committee of Unified New Ark, Newark, New Jersey 1973.

Registration Chairman, "Education for Liberation Conference", Afrikan Education Alliance, Newark, New Jersey 1973.

District Leader of the South Ward District Number 26 & 29.

President of New Jersey HeadStart Friends Association

**FORMER VICE PRESIDENT**

Weequahic Community Council

**FORMER THIRD VICE-PRESIDENT OF**

United Community Corporation (Anti-poverty Agency), Newark, New Jersey Weequahic High School Parent/Teacher Association

**FORMER MEMBER OF**

Board of Directors, New Jersey Tenants Organization

Board of Directors, Urban Communications Institute

Frontiers' Club International

Educational Committee of the Business and Industrial Coordinating Council

South District Police – Community Relations Council

Newark State College – Equal Opportunity Fund Community Advisory Board

Policy Council of East Orange Child Development, later member of the Board of Directors

South Ward/Hillside/Irvington Community Advisory Board to Beth Israel Hospital

**FORMER ELECTED REPRESENTATIVE,** Project Advisory Group of the National Organization of Legal Services Programs

**AWARDS AND HONORS**

**Outstanding Community Service Award,** United Community Corp.

**Outstanding Service Award,** Black Merit Academy

**Outstanding Community Participation Award,** Kenneth A. Gibson Civic Assoc. 1978-1979

**Certificate of Appreciation,** New Jersey Tenants Organization, Service on Board of Directors, 1971-75 and 1976-77

**Distinguished Citizens Award,** Councilman Sharpe James and Little City Hall

**Resolution for Outstanding Service to the Community,** City Council of the City of Newark, March 16, 1977 and August 10, 1978.

**Proclamation from the Mayor of the City of Newark Proclaiming August 20, 1978 as “Frank Putschins Day” in the City of Newark**

## **WORK EXPERIENCE**

Senior Evaluation Analyst, Mayor's Policy and Development Office,  
Newark, New Jersey – November 1975 – June 1977

Counselor/Instructor, Newark Consumer Action  
Newark, New Jersey – October 1974 – November 1975

Customer Service Representative, Newark Water Department  
City Hall, Newark, New Jersey – February 1973 – September 1973

Relocation Specialist, Federal Assisted Code Enforcement  
Newark, New Jersey – November 1970 – December 1972

Food and Drug Inspector, Housing Inspection, Newark Health Department  
Newark, New Jersey – August 1970 – November 1970.

## **CIVIC ACTIVITIES**

**Chairman**, Essex County Clients Council

**President & Founding Member**, New Jersey HeadStart Friends Association

**President**, Friends of Weequahic Park

**President**, Newark Tenants Organization

**President**, Newark Apartment Improvement Program

**President**, South Ward Civic Association

**Chairman**, Human Development Committee, Education Task Force of the New Jersey Black Assembly

**Member**, Board of Directors – Newark Emergency Services for Families

**Member**, National Association for the Advancement of Colored People

**Member**, National Urban League

**Member**, Black Merit Academy

## **FORMER CHAIRMAN OF**

(Personnel Chairman) Bessie Smith Community Health Center Committee for United New Ark Community Council

Board of Trustees, Essex-Newark Legal Services

## **FORMER PRESIDENT OF**

Board of Directors Helping Hand Welfare Rights Day Care Center

Area Board #3 (Local Affiliate of UCC), Peoples Action Group, Newark, New Jersey